

**Email Hosting Services****Competition Notice****SECTION I: CONTRACTING AUTHORITY****NAME, ADDRESSES AND CONTACT POINT(S)**

**Official name:** [The Independent Commission of Investigations](#)  
**Postal address:** [1 Dumfries Road, Kingston 10](#)  
**Contact information:**  
**Telephone:** [876-968-1932](#)

**SECTION II: OBJECT OF THE CONTRACT****DESCRIPTION****Tender Reference Number:**[816110](#)**Scope (narration of procurement):**[Email Hosting Services](#)**Nature**[Email Hosting Services](#)**Quantity****Type of contract and location of works, place of delivery or of performance**

*(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))*

<input type="radio"/> <b>(a) Works</b> Main site or location of works	<input type="radio"/> <b>(b) Supplies</b> Main place of delivery	<input checked="" type="radio"/> <b>(c) Services</b> Main place of performance <a href="#">1 Dumfries Road, Kingston 10</a>
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**A summary of the principal required terms and conditions of the procurement contract or the framework agreement:**

The Independent Commission of Investigations (INDECOM) is seeking a qualified service provider for a Three (3) Year contract to provide Email Hosting Services.

Eligibility Requirements: Valid Tax Compliance Certificate/Letter (TCC/TCL) and Valid Public Procurement Commission (PPC) Registration in the category of Information Technology Services.

Procurement Method: National Competitive Bidding (NCB)

Contact Information: Procurement and Inventory Manager

1 Dumfries Road, Kingston 10

876-968-8875/1932

[procurement@indec.com.jm](mailto:procurement@indec.com.jm)

Collection of Tender Document: A complete set of Bidding Documents in English will be available for download from Thursday, 2020 July 02, on the Government of Jamaica's Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm). To register, please select

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the "Register as a supplier" link from the system home page. For assistance regarding training, download tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253) or email [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm).

Submission Deadline: Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than Thursday, 2020 July 23 at 2:00 p.m. Late Bids will be automatically rejected.

Clarification Deadline: Thursday, 2020 July 16 at 3:00 p.m.

Bid Opening: Online Bid Opening takes place Thursday, 2020 July 23 at 2:15 p.m. An online bid opening report will be sent to all Bidders that submitted a proposal.

INDECOM does not bind itself to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.

**Expected delivery time:**

Date: 01/09/2020 (dd/mm/yyyy)

**Email Hosting Services****SECTION III: PROCEDURE****Type of procedure**

<input type="radio"/> Open - ICB
<input checked="" type="radio"/> Open - NCB
<input type="radio"/> Restricted Bidding (RB)
<input type="radio"/> Single Source (SS)
<input type="radio"/> Emergency Procedure
<input type="radio"/> Specific Contract

**Indicative Tender submission deadline:**

Date: 23/07/2020 (dd/mm/yyyy) Time: 14:00 UTC-5

**Indicative Tender opening date:**

Date: 23/07/2020 (dd/mm/yyyy) Time: 14:15 UTC-5

<input checked="" type="radio"/> National Competitive Bidding
<input type="radio"/> International Competitive Bidding

**Eligibility:**

Valid Tax Compliance Certificate/Letter (TCC/TCL) and Valid Public Procurement Commission (PPC) Registration in the category of Information Technology Services.

**Qualification:**

**Funding Source:** Grant

**Funding Providers:**

302: Department for International Development (DFID)

**Project Reference Number:****Country of Contract Performance:**

<input checked="" type="radio"/> Jamaica
<input type="radio"/> Outside of Jamaica

**Non-petroleum indicator:**

<input checked="" type="radio"/> Non-petroleum
<input type="radio"/> Petroleum related procurement

**Planned Evaluation End date**

Date: (dd/mm/yyyy) Time: UTC-5

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**Planned Contract Award date**

Date: (dd/mm/yyyy) Time: UTC-5

**SECTION IV: COMPLEMENTARY INFORMATION****DATE OF DISPATCH OF THIS NOTICE:**

01/07/2020 (dd/mm/yyyy)