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**CV2017/005 - PROGRAMME MANAGEMENT SERVICES RECORDS AND INFORMATION MANAGEMENT PROGRAMME**


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**Competition Notice****SECTION I: CONTRACTING AUTHORITY****NAME, ADDRESSES AND CONTACT POINT(S)**

**Official name:** Office of the Prime Minister - Cabinet Office  
**Postal address:** 1 Devon Road  
**Contact information:**  
**Telephone:**

**SECTION II: OBJECT OF THE CONTRACT****DESCRIPTION**

**Tender Reference Number:**  
43919

**Scope (narration of procurement):**  
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**Nature****Quantity****Type of contract and location of works, place of delivery or of performance**

*(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))*

<input type="radio"/> <b>(a) Works</b> Main site or location of works	<input type="radio"/> <b>(b) Supplies</b> Main place of delivery	<input checked="" type="radio"/> <b>(c) Services</b> Main place of performance
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**A summary of the principal required terms and conditions of the procurement contract or the framework agreement:**

The Government of Jamaica (GOJ) (the client), represented by the Office of the Cabinet (OoC), requires the services, of a qualified Programme Manager to effectively and efficiently management the implementation of the Records and Information Management (RIM) Programme in Jamaica.

**Expected delivery time:**

Date: 31/01/2018 (dd/mm/yyyy)

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**SECTION III: PROCEDURE****Type of procedure**

<input type="radio"/> Open - ICB
<input checked="" type="radio"/> Open - NCB
<input type="radio"/> Restricted Bidding (RB)
<input type="radio"/> Single Source (SS)
<input type="radio"/> Emergency Procedure
<input type="radio"/> Specific Contract

**Indicative Tender submission deadline:**

Date: 11/12/2017 (dd/mm/yyyy) Time: 13:00

**Indicative Tender opening date:**

Date: 11/12/2017 (dd/mm/yyyy) Time: 13:15

<input checked="" type="radio"/> National Competitive Bidding
<input type="radio"/> International Competitive Bidding

**Eligibility:****Qualification:****SECTION IV: COMPLEMENTARY INFORMATION****DATE OF DISPATCH OF THIS NOTICE:**

21/11/2017 (dd/mm/yyyy)