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**Procurement of HR Practitioner**


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**Competition Notice****SECTION I: CONTRACTING AUTHORITY****NAME, ADDRESSES AND CONTACT POINT(S)**

**Official name:** Accountant General's Department  
**Postal address:** 30 National Heroes Circle, Kingston 4  
**Contact information:** 876-832-0611  
**Telephone:** 9228320

**SECTION II: OBJECT OF THE CONTRACT****DESCRIPTION**

**Tender Reference Number:**  
1283715

**Scope (narration of procurement):**  
Procurement of HR Practitioner

**Nature**  
HR Practitioner

**Quantity**  
1

**Type of contract and location of works, place of delivery or of performance**

*(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))*

|  |   |  |
|--|---|--|
| <input type="radio"/> <b>(a) Works</b><br>Main site or location of works | <input type="radio"/> <b>(b) Supplies</b><br>Main place of delivery | <input checked="" type="radio"/> <b>(c) Services</b><br>Main place of performance<br>30 National Heroes circle, Kingston 4 |
|--|---|--|

**A summary of the principal required terms and conditions of the procurement contract or the framework agreement:**

The service of HR Practitioner is needed to assist with the performance of the day to human resources activities as detailed

**PPC Category Code and Titles**

S0130-Consulting Services - General

**Expected delivery time:**

Date: 01/04/2021 (dd/mm/yyyy)

**Procurement of HR Practitioner**

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**SECTION III: PROCEDURE****Type of procedure**

|   |
|---|
| <input type="radio"/> Open - ICB              |
| <input checked="" type="radio"/> Open - NCB   |
| <input type="radio"/> Restricted Bidding (RB) |
| <input type="radio"/> Single Source (SS)      |
| <input type="radio"/> Emergency Procedure     |
| <input type="radio"/> Specific Contract       |

**Indicative Tender submission deadline:**

Date: 19/03/2021 (dd/mm/yyyy) Time: 10:00 UTC-5

**Indicative Tender opening date:**

Date: 19/03/2021 (dd/mm/yyyy) Time: 10:15 UTC-5

|   |
|---|
| <input checked="" type="radio"/> National Competitive Bidding |
| <input type="radio"/> International Competitive Bidding       |

**Eligibility:**

Valid TCC

**Qualification:**

Experience in the Field

**Funding Source:** Government of Jamaica

**Funding Providers:**

**Project Reference Number:** AGD/HRM/S/2021/008

**Country of Contract Performance:**

|  |
|--|
| <input checked="" type="radio"/> Jamaica |
| <input type="radio"/> Outside of Jamaica |

**Non-petroleum indicator:**

|   |
|---|
| <input checked="" type="radio"/> Non-petroleum      |
| <input type="radio"/> Petroleum related procurement |

**Planned Evaluation End date**

Date: (dd/mm/yyyy) Time: UTC-5

**Planned Contract Award date**

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Date: (dd/mm/yyyy) Time: UTC-5

**SECTION IV: COMPLEMENTARY INFORMATION**

**DATE OF DISPATCH OF THIS NOTICE:**

03/03/2021 (dd/mm/yyyy)