

NOTICE

GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT TRAINING NOW AVAILABLE FOR SUPPLIERS OF GOODS SERVICES AND WORKS

The Ministry of Finance and the Public Service, through the Office of Public Procurement Policy, wishes to invite all interested suppliers of goods, services and works to participate in any one of our upcoming training sessions on the use, administration and management of the Government of Jamaica Electronic Procurement System (GOJEP).

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free virtual training sessions being facilitated by the Ministry of Finance and the Public Service.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page: at the URL: www.gojep.gov.jm

The sessions are three (3) hours in length and will feature an integrated and interactive course in supplier self-registration, electronic bidding submission and supplier account administration.

To register for training click the link below and follow the instructions listed thereafter.

Steps to Completing [GOJEP Training Invitation](#):

- Click 'Select a Date' and register for the day you wish to participate in training.
- Select, from the dropdown, the number of persons to be trained and click 'Register'. There is a maximum of two (2) participants per company.
- Fill in the relevant information for all intended participants, where necessary and click 'Register'.

The session will be administered virtually, using the **Zoom or Microsoft Teams virtual platform**.

Once your registration is received a confirmation email will be issued, from the Ministry of Finance and Public Service, prior to the training, providing the relevant Meeting ID and entrance credentials and any other requirements for session.

Should any further information, clarity or assistance be required, please do not hesitate to contact the Ministry of Finance and the Public Service, through the Office of Public Procurement Customer Care Help Desk at 1-876-932-5220 or by sending an email to [opppcustomer@mof.gov.jm](mailto:opppcustomer@mf.gov.jm).

GOJEP - increasing transparency and efficiency in doing business with the Government of Jamaica.